

## FLOOR MANAGER (STABLE)- JOB DESCRIPTION

| JOB OVERVIEW |                              |                       |                               |
|--------------|------------------------------|-----------------------|-------------------------------|
| JOB TITLE    | Floor Manager (Stable)       | TRAVEL<br>FREQUENCIES | According to business needs   |
| DEPARTMENT   | Attaché                      | GRADE                 | -                             |
| LOCATION     | Attaché - Diplomatic Quarter | NATURE OF THE JOB     | Office Based / Field<br>Based |
| REPORTS TO   | -                            | JOB TYPE              | ■ Full Time<br>■ Part Time    |

| JOB DETAILS                |   |  |
|----------------------------|---|--|
| GENERAL JOB<br>DESCRIPTION | The role of the Floor Manager (Stable) necessitates dynamic leadership, refined hospitality finesse, and an unyielding dedication to orchestrating an unparalleled entertainment spectacle within our esteemed luxury complex. This pivotal position requires an individual with polished interpersonal finesse, exceptional organizational prowess, and an unwavering commitment to maintaining seamless operations within The Club.  We are in search of a Floor Manager who personifies grace in guest interactions, demonstrates acute attention to detail, and sets the definitive benchmark for service excellence. This proficient professional will assume leadership in supervising The Club's operations, guiding and motivating the team, fostering an invigorating entertainment ambiance, and ensuring Attaché's steadfast dedication to delivering extraordinary guest experiences within The Club area |  |
| DUTIES & RESPONSIBILITIES  | <ul> <li>Supervise day-to-day operations within the Stable (The Club) area of Attaché.</li> <li>Ensure exceptional guest experiences by maintaining high service standards.</li> <li>Manage and lead a team, providing guidance, training, and performance evaluations.</li> <li>Collaborate with various departments for efficient club operations and guest services.</li> </ul>  |  |



|                         | <ul> <li>Address guest inquiries, resolve issues, and ensure a seamless club experience.</li> <li>Oversee inventory, budget management, and adherence to club policies.</li> </ul>  |  |
|-------------------------|---|--|
| EDUCATION &<br>TRAINING | <ul> <li>Bachelor's degree in Hospitality Management, Business Administration, or related field preferred.</li> <li>Previous experience in a managerial role within a hospitality or entertainment setting.</li> </ul>  |  |
| KNOWLEDGE & EXPERIENCE  | <ul> <li>In-depth understanding of club operations, guest service protocols, and entertainment industry trends.</li> <li>Proficiency in hospitality management software and MS Office Suite.</li> <li>Demonstrated experience managing teams and overseeing club operations</li> </ul>  |  |
| SKILLS & ABILITIES      | <ul> <li>Excellent leadership and interpersonal skills to manage a team and engage club guests.</li> <li>Strong organizational abilities to oversee multiple tasks efficiently.</li> <li>Exceptional problem-solving and decision-making capabilities.</li> <li>Adaptability and agility in a fast-paced club environment.</li> </ul> |  |
| HOURS / SHIFTS          | 9 Hours ( +/- 90 minutes)   |  |