



JOB DESCRIPTION – BAR SUPERVISOR

JOB OVERVIEW			
JOB TITLE	Bar Supervisor	TRAVEL FREQUENCIES	According to business needs
DEPARTMENT	Attaché	GRADE	-
LOCATION	Diplomatic Quarter, Riyadh	NATURE OF THE JOB	Field/Office Based
REPORTS TO	-	JOB TYPE	Full time Part time

JOB DETAILS	
GENERAL JOB DESCRIPTION	As the Bar Supervisor, you will oversee the bar operations at Attache. Your role involves managing the bar staff, ensuring guest satisfaction, and maintaining high-quality beverage service.
DUTIES & RESPONSIBILITIES	<ul style="list-style-type: none">• Supervise and train bar staff, including bartenders and baristas.• Monitor bar inventory and order supplies as needed.• Ensure compliance with beverage preparation and service standards.• Interact with guests to ensure a positive dining experience.• Handle guest inquiries and resolve any issues promptly.• Collaborate with the Food & Beverage Manager to develop new drink offerings.• Maintain cleanliness and organization in the bar area.• Monitor bar sales and performance to achieve revenue targets.



	<ul style="list-style-type: none">• Enforce responsible alcohol service practices and compliance with legal drinking age regulations.• Assist in planning and executing bar promotions and events.
EDUCATION & TRAINING	<ul style="list-style-type: none">• High school diploma or equivalent. Additional certifications in bartending or mixology are a plus.
KNOWLEDGE & EXPERIENCE	<ul style="list-style-type: none">• Previous experience in a bar supervisory or bartending role.
SKILLS & ABILITIES	<ul style="list-style-type: none">• Strong leadership and communication skills.• Excellent knowledge of different beverages and their preparation.• Ability to multitask and handle busy periods.
HOURS & SHIFTS	<ul style="list-style-type: none">• Bar-based work with exposure to fast-paced and noisy environments.• Irregular working hours, including evenings, weekends, and holidays, based on operational needs.
EDUCATION & TRAINING	9 hours (+/- 90 minutes)